



Hoarding Board Booking Form

Business Details

Name: _____

Address: _____

Contact Name: _____

Contact Number: _____ (Office) _____ (mobile)

Type of Business: _____

Hoarding Board Details

Please sign below to indicate that you have understood our terms and conditions for advertising on hoarding boards here at Glasfryn Parc.

1. The boards must be 10' x 2', made from a plastic based material suitable for all weather conditions, with a professional presentation. Contact Inspired Signs if you would like a quote for production. info@inspiredsigns.co.uk Tel: 01758 711 322.
2. You are responsible for the design and manufacture of the boards, but Glasfryn reserves the right to amend any details if it is felt that it will be detrimental to our business.
3. Where possible we try not to position similar businesses together so as to give each business a fair representation.
4. Once positioned, each board will remain in situ for a minimum of two years at an annual rate of £100 + VAT which runs from 1st January each year.
5. If during this time any changes need to be made to the detail on the board or indeed the board itself changed you are responsible. Pre-arrangement with a member of Glasfryn staff is required.
6. Glasfryn is responsible for cleaning the boards to ensure visibility at all times. Any damage or repair will be brought to your attention.

Name: _____ Position: _____

Signature: _____ Date: _____

FOR OFFICE USE ONLY **SAGE ACCOUNT NO** _____

(The design must be checked by a member of Glasfryn management team before proceeding, to ensure no conflict of interest. Where possible attach a copy of the layout of the board to this form)

Permission has been given to proceed Signed: _____ Date: _____

Changes requested before proceeding Signed: _____ Date: _____

Board fitted to track side on, / / **Contract renewable from / /**

Invoiced for 1st year on, / / **Invoiced for 2nd year on / /**

Please post to: Ema Williams Jones, Glasfryn Parc, Y Ffor, Pwllheli, Gwynedd LL53 6PG
or email it to: marketing@glasfryn.co.uk or fax to: 01766 810707